

CONTINUING EDUCATION GRADUATE COURSES, ON VIDEO

The Internet for the Classroom Teacher, A Video Course

CTED 736 Instructor: Jim Ruid

One of the hottest topics in educational technology is that of the internet. The internet has been referred to as “unorganized and difficult to use”, but is loaded with a wealth of educational resources. With WWW software this vast amount of information can be organized in a way never thought possible. The classroom teacher can create a “textbook” for a specific lesson that is ever changing and up-to-date.

Web pages from Start to Finish, A Video Course

CTED 841 Instructor: Jim Ruid

This independent study course will introduce the participants to the beginning concepts of HTML and web page development. Once these are mastered, they will move beyond the beginning concepts of HTML and learn how to incorporate the excitement of multimedia into your pages. That’s right! Sound, graphics, animation and video will become part of your web site. This all can be accomplished with software that is either free or very inexpensive. The CD contains teacher generated sample web pages, graphic images, animations, sample files and all of the software needed to bring your web pages to the next level of development. In additions, you will learn about tables, frames, images, image maps and web calendars. Everything is laid out in a simple step-by-step sample based environment.

An Introduction to Microsoft Office, Parts I and II, A Video Course

CTED 956, 957 Instructor: Jim Ruid

Microsoft Office includes word processing, spreadsheet, presentation, database, e-mail and internet browser software. Part I will focus on the beginning concepts of Microsoft Word (word processing), Excel (spreadsheet), and Internet Explorer (Web Browser). Part II will build on what you learned in part one with advanced topics covered.

Microsoft Word, A Video Course

CTED 582 Instructor: Jim Ruid

The tools and resources needed to integrate the technology into the curriculum are found in this course. Course covers the skills needed to create professional looking documents, including brochures, newsletter, mail merge and tables. Learn how to create professional documents, interactive forms and templates that can be used over and over for lesson plans, student projects, grading sheets, etc...

Microsoft Excel, A Video Course

CTED 584 Instructor: Jim Ruid

Excel is a tool to use to create spreadsheets which can help track data and information. Learn how to create spreadsheets to track student work, manage and manipulate numbers, easily format data for readability, create forms for student use, etc...

Microsoft Access, A Video Course

CTED 586 Instructor: Jim Ruid

Access is a tool for creating databases, from simple to complex. Link different data tables, manage classroom student data, use to track clubs, athletics, and organizations. This class will help you learn the basics and get you started on the road to becoming a database expert.

Microsoft PowerPoint, A Video Course

CTED 596 Instructor: Jim Ruid

PowerPoint is a tool for creating attractive and informative presentations. Learn the tricks to make presentations that capture your audiences’ attention. Course covers the skills needed to create a professional presentation, including graphics, sound, movies, backgrounds and formatting

Macintosh Tiger, OS X, A Video Course

CTED 613 Instructor: Jim Ruid

Learning individual software programs is an important step in becoming proficient with the use of technology. Taking the next step is to become familiar with how to use your operating system. Learn how to optimize your system, make programs run faster, load your own software, and learn to navigate with ease through your system. In addition, learn about hardware, automation of tasks and getting the most out of your investment in time and hardware.

Microsoft XP, A Video Course

CTED 611 Instructor: Jim Ruid

Learning individual software programs is an important step in becoming proficient with the use of technology. Taking the next step is to become familiar with how to use your operating system. Learn how to optimize your system, make programs run faster, load your own software, and learn to navigate with ease through your system. In addition, learn about hardware, automation of tasks and getting the most out of your investment in time and hardware.

Coral Reefs Cayman Style, an Environmental Study-July 2008

CTED 774 Instructor: Kim Kovich

Location: Grand Cayman & Champlin Park High school

Here is an opportunity for you to travel, explore, and study one of the most beautiful and diverse ecosystems on earth, the tropical coral reefs of Grand Cayman. You will study all the components of the coral reef ecosystem, from the interactions of living creatures to all the geologic features. You will do this by completing a series of 10 to 14 dives. Dive debriefings, discussions, presentations, and lectures are all part of this course. To study coral reefs you will need to learn to scuba dive. Scuba training and certification is included. This course will have two class meetings prior to the seven day trip.

Finding Your Way In The Great Outdoors, A Video Course

CTED 543 Instructor: Kim Kovich (\$280.00)

Learn how to navigate and find your way in the great outdoors, using traditional methods like the map and compass. From there you will move on to explore the newest GPS (Global Positioning system) technologies. At completion of this course you will have the experience and knowledge to navigate the outdoors using traditional orienteering methods and a GPS, then pass this knowledge on to your students. You will need a compass and access to a GPS to take this course. A GPS may be available thru the instructor.

CTED543 is pending for 2008. Please contact Jim Ruid prior to registration.

CREDIT OFFERED BY

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EARN CONTINUING EDUCATION CREDITS, 2 SEMESTER/3 QUARTER PER COURSE

- CTED 841
- CTED 736
- CTED 956
- CTED 957
- CTED582
- CTED584
- CTED586
- CTED596
- CTED611
- CTED613
- CTED 543
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1) Sept to Oct

2) Nov to Dec



Continuing education graduate credit is intended to fulfill requirements for licensure renewal and for lane change when the student has obtained prior approval from his/her district personnel office. Under the policies of the School of Education, continuing education graduate credits may apply as transfer credits to University of St. Thomas graduate programs with the prior written approval of the student's academic advisor, program director and dean. Students interested in petitioning Continuing Education credits into a graduate degree program at another institution are advised to obtain prior approval from that institution. Tax receipt information is not provided by the University of St. Thomas. If you wish to receive a receipt for tax purposes, please request this with your registration confirmation packet.